

Hum 511: Principles of Management
2 Credit Hours.
2 hrs. per week.

Management: its meaning, scope and objectives. Functions and nature of management.
Planning: objectives and types of plans, Limits of planning, logistics and strategy.
Organising: grouping of activities, delegation of authority and decentralisation.
Organisation structure: line, staff and functional organisation, committee, span of supervision. Direction: motivation and co-ordination. Controlling: steps in control, requirement. Analytical tools and techniques in production management.